

GAMES OPERATING PROCEDURES

Fall 2011

UNIFORMS & EQUIPMENT

All players on a team must wear the same uniform (except the goalkeeper who should wear a different color from both teams) and be neatly attired with shirts tucked in and socks pulled up. Shin guards are mandatory.

Check the shirt color listed for your team on schedule. It should be the predominant shirt color your team will wear for all AWAY games. Home team must change in case of conflict.

REGISTRATION FORM/MEDICAL RELEASE

Coach must have the original copy of each player's registration/medical form with him at each practice and game.

LINE-UP CARDS/PLAYER PASSES:

Line-up cards and player passes must be submitted to the referee 15 minutes before game time. **No player will be allowed to play without a pass card.** Coach is responsible for accurate entry of all requested information on line-up card for both played and forfeited games. Players sitting out a game, for a previous infraction, MUST be so noted on the line-up card. Both white copies go to the home team coach who is responsible for submitting them to the League office. Referee retains one copy of each line up card.

In the case of team "no-show" where one or both coaches are present, the line-up cards must be completed by those present and submitted to the League office.

Coaches should print out one sheet of line up cards for each game from the league website. Present both copies to the referee. At the end of the game the referee will retain one copy of each to submit with his/her referee report and the HOME coach will be given the other copy of each line up card. These line-up cards must be submitted to the League office within 7 days of game. A \$5 fine is assessable for either a card with incomplete/incorrect (i.e.: Age group listed incorrectly) information or late arrival at the league office.

CALLING IN SCORE: Each Club should designate one person to report all home game scores each week. This person must also indicate whether any games have been Postponed or forfeited. Scores may be called in, emailed or faxed to the league. Scores for weekend games must be reported on either Sunday evening or by the Monday

following the game by noon. All makeup games must be reported the next business day by noon. A \$5 fine per game is assessable for failure to call in score promptly.

FORFEITS:

The forfeiting team must notify the other team as early as possible. The home team must immediately notify the Age Group Coordination, referee assignor and or referee assigned to the game. In addition, the forfeiting team is subject to paying the normal referee fee if the referee assignor does not receive notification by Wednesday night before the scheduled game. The home team must call the score (3-0) in to the League office and both teams must submit a signed line-up card denoting the forfeiture.

- A. Any forfeit will result in a \$100.00 fine to the forfeiting club for the first forfeit Of the season.
- B. A second or subsequent forfeit will result in a \$250.00 fine to the forfeiting club.

Games must be played within 2 weeks of the originally scheduled game. If not the Age Group Coordinator will pick 4 alternative dates to make up the game. These Alternative dates can include neutral fields selected by the Age Group Coordinator if a field is not available for either the Home or away club.

- C. Any no show with less than 24 hours notice, other than a club wide postponement will result in the following fines to the club:

First Offense	\$250.00 fine
Second Offense	\$500.00
- D. Any game that is abandoned by either side shall be deemed the same as a no show
For fine purposes.

Any team that forfeits in any of the above scenarios may be disqualified from trophy competition and not be eligible for the Dinner Of Champions if so deemed

CHANGE OF VENUE:

After the schedule has been published, any wholesale changes by a club in scheduled fields, time or date, written notice by the club must be given to all teams involved before the changes become effective. In emergency situations, (less than 72 hours) both coaches involved in a change must contact the Age Group Coordinator to verify the change and the Age Group Coordinator must notify the Referee Assignor.

THE TEAM RECEIVING THE APPROVAL MUST ADVISE HIS / HER CLUB PRESIDENT WHO IS ULTIMATELY RESPONSIBLE FOR ALL NOTIFICATIONS BEING GIVEN.

In the event of a last minute emergency change of field, the home team must consider providing persons at the original site to escort the visiting team and referee to the new field in order to guard against forfeit.

RESCHEDULING / POSTPONEMENTS:

For any reason, other than inclement weather and/or if the referee declares the field unplayable, a rescheduled game must be played before the originally scheduled date. Postponements are permitted only when caused by severe weather or adverse field conditions. Lack of sufficient team personnel, coach unavailability or attendance at a tournament does not justify a postponement.

STATE CUP

The State Cup Competition takes priority over League games. However, teams involved must try to play the league scheduled game before the original date. Make sure that both coaches advise the Age Group Coordinator. ***If an East Hudson team is the home team for a State Cup game that game must be played on Saturday unless there are extenuating circumstances.***

CLUB-WIDE POSTPONEMENTS:

In the event of severe weather or adverse field conditions, a club may decide to postpone all scheduled home games for a particular day.

In this case, the individual coaches do not request approval. Instead, the Club President or Travel Director must notify the Age Group Coordinators, referee assignor and all the visiting club presidents or designated travel team contacts. This must all be done before 9:00 AM (unless the first effected game is before 12 noon in which case a minimum of 2 hours notice is required).

The club presidents or travel directors are responsible for notifying the individual coaches and Division 2 and 3 referees within their own club.

PARTIAL POSTPONEMENTS:

When certain games must be postponed because of field or weather conditions worsen during the day and the field owner or referee decides the games will not be played, the home team must report fully on the situation during the Monday score call-in time period.

SUSPENSION DUE TO WEATHER CONDITIONS:

If a game is suspended by weather or darkness and can not be resumed on that day, It shall be declared official only if more than half a game is played. The result at that point shall be the official result. If the game is not an official result, it shall be re-played in its entirety from the beginning.

SCHEDULING MAKE-UP GAMES:

Make-up games, due to inclement weather or unplayable field conditions, must be scheduled so that they are played within two weeks of the original date. The make up date should not be left to the last day of the two-week period in case of bad weather. It is the home team's responsibility to arrange the make-up. Both coaches must notify their Age Group Coordinator of the agreed upon date and time within 3 (three) days of the originally scheduled game. ***If coaches do not contact their Age Group Coordinator within the two-week period to reschedule a game, their team may be given a forfeit.***

If the two teams fail to agree on the make-up date and time, the Age Group Coordinator will choose the date and time. The home team must notify the Age Group Coordinator of this need within 3 days of the original date.

Once the make-up date and time has been established, it is the home team's responsibility to arrange for the field and request a referee from their Age Group Coordinator. Coaches are NOT to call the referee assignor directly

After a scheduled make-up has been played, the home team (or appropriate person in the home team club) must call the score in and send line-up cards to the league office as normally required.

TEAM & COACH LOCATION:

Unless field conditions make it impossible, the coaches, players and parents of each team will be located on opposite side of the field during the game. The home team will have first choice of sideline with the visiting team, players, coaches and parents going to the opposite sideline.

REFEREE NO-SHOW:

If an assigned referee fails to show, the League office must be notified when the scores are called in. The two teams may agree on a substitute who must officiate the complete game (no splitting the job). If the agreed upon substitute is a relative of a player or coach of either team, both coaches must agree, in writing, to this arrangement before the game.

Once the substitute referee starts the game, he/she cannot be replaced even if the assigned referee shows up late. The substitute referee shall receive the current HVSRA payment schedule.

DELAY OF START OR IMPROPER FIELD CONDITIONS:

If a team delays the start of game by more than 15 minutes by being late or, in the case of the team providing the field, does not have the field playable (e.g. lack of corner flags, proper nets or lines), the offending team may be subject to forfeit 3-0.

SUSPENSION DUE TO WEATHER CONDITIONS:

If a game is suspended by weather or darkness and can not be resumed on that day, It shall be declared official only if more than half a game is played. The result at that point shall be the official result. If the game is not an official result, it shall be re-played in its entirety from the beginning.

SUBSTITUTIONS:

All divisions have unlimited substitutions with the referee’s permission. This does not eliminate the requirement that each player plays at least a half game in all divisions other than Division I.

A coach MAY substitute a player who has received a caution (yellow card) before play restarts.

REFEREE PAYMENT:

For division I play, the home team is responsible for paying the referee prior to the referee check the home team’s line up cards and equipment. The Hudson Valley Soccer Referee Association fee schedule for 2011-2012 season is:

Under 19 - \$78.00	Under 12 - \$44.00
Under 16 - \$68.00	Under 10 - \$39.00
Under 14 - \$54.00	Under 8 - \$29.00

3 man system (when available)	U17-19	\$39 per linesman.
	U16	\$34 per linesman
	U14	\$27 per linesman
	U12	\$22 per linesman
	U10	\$20 per linesman

Division I assigned first.

High School Game Duration and Referee Fees

All High School Division games are 45 minute halves and pay the U19 referee fees.

COACHES EVALUATION OF REFEREE FORMS:

Complaints relative to the quality of refereeing should never be directed to the referee assignor. The appropriate means is through the Referee Evaluation Forms and the protest procedure. Referee Evaluations forms are to be completed online beginning

mid September 2005. Their use is COMPULSORY for each game for compliments as well as criticisms.

PROTESTS:

A written signed notice must be presented to the referee and opposing coach at the field (It may be written on the line-up card). For a protest involving field conditions, this notice must be presented at half-time to the referee. See the League By Laws for subsequent steps in the protest procedure.

RUNNING UP SCORES:

One of the purposes of the League is to promote good sportsmanship. When teams are mismatched, coaches should consider various score limiting techniques. The League has passed a new By Law to help control this.

ROSTER SIZES:

Age	Game Length	Goal Size	Field Size	# of Players	Roster Size	Ball Size
U9 & U10	2-25 Minute Halves	7 x 21	L – 80 Max 70 Min W – 50 Max 40 Min	7 + K	16	#4
U11	2–30 Minute Halves	7 x 21	L – 80 Max 70 Min W – 50 Max 40 Min	8 + K	18	#4
U12	2-30 Minute Halves	8 x 24	L – 105 Max 100 Min W – 55 Max 40 Min	10 + K	18	#4
U13	2-35 Minute Halves	8 x 24	L – 110 Max 100 Min W – 60 Max 50 Min	10 + K	18	#5
U14	2-35 Minute Halves	8 x 24	L – 110 Max 100 Min W – 60 Max 50 Min	10 + K	22*	#5
U15 & U16	2-40 Minute Halves	8 x 24	L - 120 Max 110 Min W – 80 Max 65 Min	10 + K	22*	#5
U17 – U19	2-45 Minute Halves	8 x 24	L - 120 Max 110 Min W – 80 Max 65 Min	10 + K	22*	#5

*While Rosters can go to 22 players you can only dress 18 for any given game.

By Law XII - Rules of Play

K Excessive Goal Differential-7 Goals

No goal differential in excess of 7 goals is acceptable

If any team exceeds a Seven (7) goal differential the following
Will occur:

- 1st Offense-warning to coach and club
- 2nd Offense-one game suspension for the coach and \$100
- 3rd. Offense-Three game suspension to coach and \$200
fine to club
- 4th Offense-six month suspension to the coach and \$500
fine to club

INELIGIBLE PLAYERS

There are no "Guest Players" or "Tournament Only" players allowed whatsoever in any League games. Only players carded to your team may participate in League Games.